



CTELI – Cape Town English Language  
 Institute Administrative Office:  
 19 Church Street  
 Wynberg

## Course Registration 2019

### Personal Information:

Name	
Age	
ID Number	
Address	
Contact Number	
E-Mail	

### Course Required (Please tick appropriate course):

TEFL - in class	Available to start every Thursday	1 week	R4000
TEFL - Distance	Upon Registration	3 months	R2000
TESOL - in class	Available to start every Thursday	3 weeks	R5800
Practical Certificate	Upon Registration	1 week	R1000
TBE - in class	Upon Registration	1 week	R2000
TBE - Distance	Upon Registration	3 months	R1200
TEYLT - in class	Upon Registration	1 week	R2000
TEYLT - Distance	Upon Registration	3 months	R1200
Teaching TOEFL - Distance	Upon Registration	3 months	R600

**Course Dates (please circle the course dates you would like)**

**TEFL – 1 week:**

Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
14-21	4-11	11-18	8-15	6-13	3-10	1-8	5-12	2-9	7-14	4-11	2-9

**TESOL - 2 weeks:**

Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
14-25	4-15	11-22	8-19	6-17	3-14	1-12	5-16	2-13	7-18	4-15	2-13

\*Please note that other dates can be organised to work with your available calendar

**PLEASE NOTE:**

Majority of our classes start at 6pm and run to 10pm during weekdays. Other times can be arranged upon request. We also run classes outside our scheduled dates above. Please discuss with admin for dates that work for you.

**Course Date Requested:**

**Previous Qualification:**


**Where did you hear about us?**

**PLEASE NOTE:**

*Terms and Conditions*

1. We require a **PLACEMENT HOLDING FEE** of R2 700.00 on registration and the balance to be paid on commencement of the course. Proof of payment other than cash needs to be emailed to us.
2. If the prospective student cancels the course, for whatever reason, and does not wish to postpone, a percentage of the placement holding will be returned 15 business days after notification.
3. No certificate will be issued until the full amount has been paid.
4. The deposit is non-refundable unless CTELI cancels the course.
5. **Acceptance onto the course is not automatic.** We require that the trainee have English first language proficiency.

6. Work permit requirements vary from country to country and change frequently. Most require a degree but several will accept a TESOL certificate without a degree. You will need to check on the requirements for your intended destination.
7. Assignments for the TESOL Course need to be handed in on the Friday of the third week or otherwise as stated by the facilitator. Certificates will be issued 3 working days after the assignment has been handed in.
8. Formal wear needs to worn during the practical week of the TESOL Course. If you are unsure of what to wear, please contact us so that we can advise.

I, ....., certify that I have read the above terms and conditions.

I also certify that all the information that provided is true and correct.

.....

.....

Signature

Date